

## Inside Education Society of Alberta Supply Teacher Subsidy - Cultivate 2025

Updated September 2025

For each teacher-participant attending Inside Education's Cultivate summit, a subsidy of up to **\$225.00** (\$75 for November 6th and \$150 for November 7th) is offered to help offset the cost of a supply teacher.

- Teacher-participants are eligible for up to \$75 subsidy for Thursday, November 6th IF (1) they have teaching obligations and (2) they must travel more than 300 km to get to Edmonton, Alberta. Teachers are eligible for up to \$150 subsidy if required for teaching obligations on Friday, November 7th.
- Each teacher-participant is responsible for booking their own supply teacher, and providing the school or school district with a copy of this policy.
- Payment for the subsidy will be made by Inside Education and is dependent upon receiving:
  - A GROW Project Action Plan**
  - An invoice from the teacher-participant's school or school district, within 90 days of the program completion. Therefore, no payment will be made if the invoice is received after **February 6th, 2026**. Due to the nature of charitable program operations and reporting requirements, subsidies are NOT available after the deadline - no exceptions.
- The school invoice must reference the amount of subsidy requested per day, the teacher-participant's name, as well as the name and date of the Cultivate summit.

**IMPORTANT:** You must attach the actual supply teacher invoice or absentee report along with the school invoice to verify a supply teacher was used and that the requested subsidy is not above actual supply teacher cost.

*e.g. Supply teacher subsidy for Jane Doe; Cultivate*  
\$75 for November 6, 2025  
\$150 for November 7, 2025  
\$225

Please send your prepared invoice and associated paperwork to Inside Education's Edmonton Office:

**Inside Education Society of Alberta**  
**11428 100 Avenue**  
**Edmonton, Alberta**  
**T5K 0J4**

Or via email to:  
**[accounting@insideeducation.ca](mailto:accounting@insideeducation.ca)**

Further inquiries can be made to:

**Accounting-related:** Laura Pekkola, *Program Operations Manager*  
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